



SUPPORTING TRANSITION TO HIGH SCHOOL - HELPING THE STUDENT MAKE THE MOVE



Helping the student make the move

The year prior to transition	Tasks to complete	Tick
Term 3 – 4	Arrange a transition planning meeting with key stakeholders.	
	Consider visual supports and resources that may help the student e.g. calendars, Social Stories™	
	Practise skills that may be required in high school e.g. using a timetable or diary, telling the time, reading a school map, ordering lunch from the canteen or opening a locker.	
	Check with your chosen high school as to whether they arrange formal orientation sessions for students to take tours of the campus, meet the teachers and engage in activities.	
	Plan additional visits to the high school to allow the student time to familiarise themselves with the new environment.	
	Take photographs of key locations and of staff (if they agree) so that the student may refer to them at a later date.	
	Identify a contact person at the new school if you have any questions.	
School holidays	Visit the school in the school holidays when it is quiet and free from distractions.	
	Practise catching public transport (if suitable) to increase the student's confidence and familiarise them with the routine. Start by travelling at quiet times of the day and progress to peak times.	
	Use a calendar to mark off the days over the school holidays to help illustrate when they are going back to school.	
Prior to or during the first week of term	Allow time and space for the new teachers to establish rapport with the student.	
	Request the names and contact details of the teachers.	
	Establish who you are able to talk to if you have any queries.	
	Establish a communication system that works for you and the school e.g. communication book, emails, case conference once per term.	
	Ask to make regular times to meet with the Principal or Deputy, Learning Support Coordinator or teachers to discuss student's progress.	
Several weeks into term	Talk to your prime contact about planning an Individual Education Plan (IEP).	
	Review the communication system that was put in place and consider when a meeting should be requested to discuss any modifications, as required.	
	Discuss the best ways to involve therapists or service providers.	